



## GDPR STATEMENT

### **Protecting your data has Transformission's attention**

We are happy that you are interested in our company, our products and services. It is important to us that you feel safe when you visit our website but also when you share personal data with us. We take protecting your data seriously. Following the demands of the Global Data Protection Regulation Act (GDPR) is a must for us. We have taken necessary actions to ensure this. Thus, we want to inform you when we collect which data and to which end we use it. We have taken technical and organizational actions to ensure that we respect data protection regulations.

### **Personal data**

Personal data is information regarding your identity. This includes data like name, address, phone number and email address. It is not necessary to share your personal data to visit our website. In some cases, however, we need your name, address, and possibly other data in order to deliver the services you want to get. This also applies to materials and goods that you might order or in order to answer your personal questions. We will inform you if we require this. This means that we only store and use data if you voluntarily or automatically share this with us. If you use our services, we only collect data that we require to deliver that service to you. If we request additional data, we expect you to share this with us on a voluntary basis only. Personal data is exclusively processed to deliver requested services and to protect our legitimate company interests. Registration details – received in electronic or written form – are electronically processed during the registration process.

We use personal data you shared with us to answer your questions, process your orders or provide you with access to certain information. We do not sell your data to third parties.

### **Specific use**

We collect, process and use personal data you have provided us with, only for the purpose which we have informed you about. Your personal data is not shared with third parties without your explicit approval.

Personal data are only collected and handed over to governmental bodies which are rightfully allowed to receive it by legislation or when we are demanded to do so by court.

#### **Duration of storage**

All personal data you share with us will not be stored longer than strictly necessary, or legally required, for the purposes for which it is collected. As soon as there is no necessity to store we will remove your data within a reasonable term.

### **Cookies**

When you visit our website, it is possible that we leave cookies on your device. Cookies are little text files sent by a web server to your device and stored there. During this process personal data of the user is not used. It is only the internet protocol address that is used. This information serves to automatically recognize you the next time you visit our website. This will make navigating through our website easier for

you. Cookies help us to let our website better connect to your interests and save passwords so that you do not need to repeatedly enter them. Of course, you can also visit our website without cookies being placed on our device. If you do not wish us to recognize your device, you can prevent your device from saving and storing cookies by choosing in your browser settings not to accept cookies.

### **Children**

Those who are under 18 years are not allowed to share any personal data with us without the explicit permission of parents or legal guardians. We do not ask those under the age of 18 years for their personal data nor do we collect their data nor do we share their data with third parties.

### **Safety**

We have taken technical and organizational safety precautions to protect your personal data against loss, manipulation and unauthorized access. We are legally required to stick to the Global Data Protection Regulation Act and treat all data confidentially.

Policy changes regarding data protection

We reserve the right to adapt our safety- and data protection regulations if this is necessary due to technical advancements. In such case we will update our documentation regarding data protection. Therefore, make sure to always have our most recent document on GDPR.

### **Links**

This data protection statement does not apply to any external links that we might share with you. If we share external links, we will do our best to check that they stick to the same data protection and safety requirements as much as possible. However, we have no influence on its fulfillment by other suppliers. Make sure you check their fulfillment of these protection regulations.

### **Right to information. Viewing, adapting or deleting your data**

At every moment you can request to view your personal data which we have stored. If required, you can view your data or request us to change or delete it. If you wish to do so then please contact us by sending an email to: [info@transformission.nl](mailto:info@transformission.nl)

### **Right of resistance**

At any moment you can reverse your permission to collect and store your personal data. If you wish to do so then please contact us by sending an email to: [info@transformission.nl](mailto:info@transformission.nl)

Questions, remarks, complaints

If you have a question or require information about our data protection or processing your personal data, you can contact us at [info@transformission.nl](mailto:info@transformission.nl). This also applies if you wish for other information or want to share a remark or complaint.